

## Allie Dunn

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**From:** Allie Dunn  
**Sent:** Friday, 4 July 2025 9:18 am  
**To:** [REDACTED]  
**Subject:** Response to request for information re polling results for Pahiatua and Woodville when Community Boards were disestablished  
**Attachments:** CM: Response to request for information re Periodic Review of Representative Agreements; RE: Response to request for information re Periodic Review of Representative Agreements

Kia ora

I refer to your official information request dated 20 June 2025 seeking information on polling results for Pahiatua and Woodville when Community Boards were disestablished.

Please refer to our email to you of 5 May 2025 where we outlined the process for reviewing establishment or disestablishment of community boards, which is set out in the Local Electoral Act 2001 (refer section 19J). Also please refer to our email to you of 6 May 2025, where we responded to your further questions around the process for establishing a community board, and included copies of minutes from the meetings where the decisions by the Tararua District Council were made regarding disestablishment of the two Community Boards. Copies of these emails are attached for your information.

In your request below you ask to be provided with *“all the polling results of the community of Pahiatua and Woodville including the total number of people polled in relation to the doing away with the community boards in both communities”*.

There is no requirement to undertake a poll to disestablish a community board. Therefore we are unable to provide you with such information, as the information does not exist (refer section 17(e) of the Local Government Official Information and Meeting Act 1987).

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or freephone 0800 802 602.

Ngā mihi



**Allie Dunn | Manager Democracy Services | Deputy Electoral Officer**  
**Democracy Services | Tararua District Council**

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# CANDIDATE INFORMATION SESSIONS

## for the 2025 Local Elections

COME ALONG  
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ONLINE

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**From:** [REDACTED]  
**Sent:** Monday, 23 June 2025 2:59 am  
**To:** Governance <Governance@Taranuadc.govt.nz>  
**Subject:** Fw: Third LGOIMA request

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**From:** [REDACTED]  
**Sent:** Monday, June 23, 2025 2:58:12 AM  
**To:** [info@tararuaadc.govt.nz](mailto:info@tararuaadc.govt.nz) <[info@tararuaadc.govt.nz](mailto:info@tararuaadc.govt.nz)>  
**Cc:** [REDACTED] [info@lgc.govt.nz](mailto:info@lgc.govt.nz) <[info@lgc.govt.nz](mailto:info@lgc.govt.nz)>;  
[info@ombudsman.parliament.nz](mailto:info@ombudsman.parliament.nz) <[info@ombudsman.parliament.nz](mailto:info@ombudsman.parliament.nz)>; [information.centre@lgnz.co.nz](mailto:information.centre@lgnz.co.nz)  
<[information.centre@lgnz.co.nz](mailto:information.centre@lgnz.co.nz)>; [commission@publicservice.govt.nz](mailto:commission@publicservice.govt.nz) <[commission@publicservice.govt.nz](mailto:commission@publicservice.govt.nz)>;  
[contactus@justice.govt.nz](mailto:contactus@justice.govt.nz) <[contactus@justice.govt.nz](mailto:contactus@justice.govt.nz)>  
**Subject:** Third LGOIMA request

Tēnā koutou TDC,

LGOIMA request:

1. I require you to provide all the polling results of the community of Pahiatua and Woodville including the total number of people polled in relation to the doing away with the community boards in both communities.

Ngā mihi nui,

Kia ora.





Sent from Proton Mail Android

## Allie Dunn

---

**From:** Allie Dunn  
**Sent:** Monday, 5 May 2025 2:10 pm  
**To:** [REDACTED]  
**Subject:** CM: Response to request for information re Periodic Review of Representative Agreements

Kia ora

I refer to your official information request dated 3 May 2025 for information on the Council's review of representation.

The six yearly review of representation arrangements is next due to be undertaken in 2027, with the result taking effect from the 2028 elections. The last review of representation was undertaken in 2021, with the result of that review being in effect for the 2022 and 2025 elections.

When undertaking a review of representation, the Council must include the following in the review:

- the number of elected members (within the legal requirement to have a minimum of six and a maximum of 30 members including the Mayor)
- whether the elected members (other than the Mayor) shall be elected by the entire district, or whether the district will be divided into wards for electoral purposes, or whether there will be a mix of 'at large' and 'ward' representation
- if election by wards is preferred, then the boundaries and names of those wards and the number of members that will represent each ward
- whether or not to have separate wards for electors on the Māori roll
- whether to have community boards and if so how many, their boundaries and membership and whether to subdivide a community for electoral purposes.

There are currently two community boards in the Tararua District, being the Dannevirke Community Board and the Eketāhuna Community Board.

Instead of community boards, Woodville has a Community Committee, Positively Woodville Incorporated, and Pahiatua has Explore Pahiatua Inc. The disestablishment of the preceding community boards in Pahiatua and Woodville were at the request of the communities involved (Woodville in 2002 and Pahiatua in 2004).

The community is able to advocate for the establishment or disestablishment of community boards through the representation review consultation and engagement process.

You can view more information on our website about the representation review process on this page:

<https://www.tararua.govt.nz/your-council/governance/local-elections/representation-arrangements>

Ngā mihi

**Allie Dunn | Manager Democracy Services**  
**Strategy and Community Wellbeing - Democracy Services | Tararua District Council**

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-----Original Message-----

From: [REDACTED]

Sent: Saturday, 3 May 2025 9:32 am

To: Info - Tararua District Council <[Info@TararuaDC.Govt.NZ](mailto:Info@TararuaDC.Govt.NZ)>; [enquiry@oag.parliament.nz](mailto:enquiry@oag.parliament.nz); Tracey Collis <[Tracey.Collis@TararuaDC.govt.nz](mailto:Tracey.Collis@TararuaDC.govt.nz)>; Peter Johns <[Peter.Johns@TararuaDC.govt.nz](mailto:Peter.Johns@TararuaDC.govt.nz)>; Scott Gilmore <[Scott.Gilmore@TararuaDC.govt.nz](mailto:Scott.Gilmore@TararuaDC.govt.nz)>; Michael Long <[Michael.Long@TararuaDC.govt.nz](mailto:Michael.Long@TararuaDC.govt.nz)>; Bryan Nicholson <[Bryan.Nicholson@TararuaDC.govt.nz](mailto:Bryan.Nicholson@TararuaDC.govt.nz)>

Cc: [REDACTED]

Subject: Periodic Review of Representative Agreements

EXTERNAL EMAIL ALERT: Caution advised. This message is from an external sender. Verify the sender's identity and use caution with attachments and links.

Tēnā koutou All TDC Councilors, Her Worship the Mayor of Tararua Tracey Collis, Bryan Nicholson and John Ryan,

Please advise when the next periodic review of its representation arrangements (which must occur at least every six years under the Local Electoral Act 2001) shall be done.

As it is my understanding that; if such a group such an Explore Pahiatua that acts as a community-led initiative, working in partnership with the Tararua District Council (TDC) and the community to promote and enhance Pahiatua's identity, attract visitors, and foster a thriving local environment: That this group then has indeed meet all the requirements for a community constitution by nature of the Tararua District Councils working relationship with this group and positions within this group (community board) should be made available at the local general elections process which currently are not.

My concern is that Pahiatua is the only community within the Tararua District without a community board election process when it is the second largest town in the district and when two smaller towns than it have community boards. Leaving residents that would like to participate in a community board without any option to stand for election in one; thereby the community itself then has no standing in the council by means of the community not being able to elect this group.

Ngā mihi nui,

Kia ora.



Sent from Proton Mail Android

## Allie Dunn

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**From:** Allie Dunn  
**Sent:** Tuesday, 6 May 2025 11:41 am  
**To:** [REDACTED]  
**Subject:** RE: Response to request for information re Periodic Review of Representative Agreements  
**Attachments:** Minutes - Tararua District Council - 12 December 2001.pdf; Minutes - Tararua District Council - 29 October 2003.pdf

Kia ora [REDACTED]

My advice to you is to wait until it is time to undertake the review of representation. At that time, you will be able to have your say along with the rest of the district as to whether or not there should continue to be community boards, or whether or not additional community boards should be established.

We are required to follow the process set out in the Local Electoral Act 2001 for undertaking the review of representation. This is set out in Part 1A of the act, sections 19A to 19ZI. You can view a copy of the act via [www.legislation.govt.nz](http://www.legislation.govt.nz).

Since disestablishment of the Woodville Community Board and the Pahiatua Community Board in the early 2000s, there has been no request from the community to re-establish those Boards through the Representation Review process.

In response to your question asked in your second email about the process for establishing the above two boards, our records show the following information.

### Woodville

Woodville Community Board and the Woodville Mainstreet Incorporated Society jointly proposed to Council that both organisations be combined to deliver community services and representation that both organisations had previously been responsible for. The new organisation would be a incorporated society.

This was agreed to by the Council on 12 December 2001, please see copy of minutes attached.

### Pahiatua

The Pahiatua Community Board decided to form a community committee to take its place at the time of the 2004 local body elections. The Board was formerly disestablished through the representation review process. A copy of the Council minutes of 29 October 2003 is attached, showing the decision made on representation that came into effect at the 2004 local body elections.

Ngā mihi

**Allie Dunn | Manager Democracy Services**  
**Strategy and Community Wellbeing - Democracy Services | Tararua District Council**



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From: [REDACTED]  
Sent: Tuesday, 6 May 2025 10:01 am  
To: Allie Dunn <Allie.Dunn@Tararua.govt.nz>  
Cc: [REDACTED]  
Subject: Re: Response to request for information re Periodic Review of Representative Agreements

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Tēnā koe Allie,

Thank you for that information.

First and foremost because of the the issues raised in the first email would you be open to the alteration of the boundaries of the existing community constitution to include the Pahiatua in the Eketahuna Community Board and Woodville in the Dannvirke Community Board?

If not please advise of the process for the establishment of a community board through the representation review consultation and the engagement process such as advising who is the Local Government Commission in order to form a proposal.

Otherwise shall seek to get a petition of 10% or more of affected voters enrolled in the district of a territorial authority and demand a poll to determine whether the final proposal to have a Community Board is to proceed and become a reorganisation scheme.

Ngā mihi nui,

Kia ora.

[REDACTED]

Sent with [Proton Mail](#) secure email.

On Monday, 5 May 2025 at 2:09 PM, Allie Dunn <[Allie.Dunn@Tararua.govt.nz](mailto:Allie.Dunn@Tararua.govt.nz)> wrote:

Kia ora

I refer to your official information request dated 3 May 2025 for information on the Council's review of representation.

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There are currently two community boards in the Tararua District, being the Dannevirke Community Board and the Eketāhuna Community Board.

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The community is able to advocate for the establishment or disestablishment of community boards through the representation review consultation and engagement process.

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Ngā mihi



**Allie Dunn | Manager Democracy Services**

**Strategy and Community Wellbeing - Democracy Services | Tararua District Council**



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-----Original Message-----

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Sent: Saturday, 3 May 2025 9:32 am

To: Info - Tararua District Council <[Info@TararuaDC.Govt.NZ](mailto:Info@TararuaDC.Govt.NZ)>;  
[enquiry@oag.parliament.nz](mailto:enquiry@oag.parliament.nz); Tracey Collis <[Tracey.Collis@Tararuadc.govt.nz](mailto:Tracey.Collis@Tararuadc.govt.nz)>; Peter  
Johns <[Peter.Johns@Tararuadc.govt.nz](mailto:Peter.Johns@Tararuadc.govt.nz)>; Scott Gilmore  
<[Scott.Gilmore@Tararuadc.govt.nz](mailto:Scott.Gilmore@Tararuadc.govt.nz)>; Michael Long  
<[Michael.Long@Tararuadc.govt.nz](mailto:Michael.Long@Tararuadc.govt.nz)>; Bryan Nicholson  
<[Bryan.Nicholson@Tararuadc.govt.nz](mailto:Bryan.Nicholson@Tararuadc.govt.nz)>

Cc: [REDACTED]

Subject: Periodic Review of Representative Agreements

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Ngā mihi nui,

Kia ora.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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## **TARARUA DISTRICT COUNCIL**

Minutes of an Ordinary Meeting of the Tararua District Council held in the Council Chambers, 26 Gordon Street, Dannevirke on Wednesday 12 December, 2001 commencing at 1.00pm.

### **1. Present**

Her Worship the Mayor – Mrs M E Reynolds, Crs D A Lea (Deputy Mayor), J E Crispin, W H Keltie, S J Lissington, K T Mullins, D A Roberts and J G Swenson.

### **In Attendance**

Mr R Twentyman	-	Chief Executive
Mr R Taylor	-	Administration Officer
Mr S Taylor	-	Manager District Assets
Mr P Wimsett	-	Manager Financial Services
Mr M Brown	-	Manager Environmental Services
Ms A Hilson	-	Strategic Planner

### **2. Council Prayer**

2.1 The Council Prayer was given by Her Worship the Mayor – Mrs M E Reynolds.

### **3. Apologies**

3.1 ***That an apology be sustained from Cr C D Matthews for non-attendance at the meeting.***

***Crs Crispin/Lissington***

***Carried***

### **4. Notification of Any Urgent Items of General Business Not on the Agenda**

4.1 Nil.

### **5. Personal Matters**

5.1 Her Worship referred to the tragic house fire which occurred in Pahiatua, and the assistance that is being given to the family at this difficult time.

5.2 The ceremony to present Mr Don Stephens with his Tararua District Civic Honour was very successful and well attended.

### **6. Tararua District Library Trust**

6.1 ***That the report from the Manager Executive Support dated 5 December, 2001 concerning the Tararua District Library Trust's Annual Report and Financial Statements for the year ended 30 June, 2001 (as circulated) be received.***

***Crs Lea/Swenson***

***Carried***

6.2 Her Worship welcomed Mrs J M Irving (Chairperson), Mrs K S McCarthy (Trustee) and Mr S Hansen (District Manager) of the Tararua District Library Trust to the meeting, and invited them to address the Council.

6.3 Mrs Irving proceeded to present her Chairperson's report, and referred to the following matters:-

- Book purchase
- Eketahuna Library alterations
- Employment Contract
- Appointment of new Trustee

6.4 A general question and answer session then ensued.

6.5 Her Worship thanked the representatives from the Library Trust for taking the time to present their Annual Report to the Council, and for providing answers to the questions raised at the meeting.

7. Tararua Aquatic Community Trust

7.1 ***That the report from the Manager Executive Support dated 5 December, 2001 concerning the Tararua Aquatic Community Trust's Annual Report and Financial Statements for the Year Ended 30 June, 2001 (as circulated) be received.***

***Crs Crispin/Mullins***

***Carried***

7.2 Her Worship welcomed Mr Ian McKenzie (Trustee) and Mr Geoff Phillips (Contractor) of the Tararua Aquatic Community Trust to the meeting, and invited them to address the Council.

7.3 Mr McKenzie proceeded to outline the Trust's financial position as at 30 June, 2001 and acknowledged the assistance which the Council provides towards their operating costs.

The increase in the Council's grant has enabled the Trust to fund the cost of depreciation, and the present level of funding is proving sufficient to cover the expenditure required to provide this facility.

7.4 A general question and answer session then ensued.

7.5 Her Worship thanked the representatives of the Aquatic Community Trust for taking the time to present their Annual Report to the Council, and for providing answers to the questions raised at the meeting.

8. Tararua Aquatic Community Trust Loan

8.1 ***That the report from the Chief Executive dated 5 December, 2001 concerning the Tararua Aquatic Community Trust's Loan (as circulated) be received.***

***Crs Mullins/Keltie***

***Carried***

8.2 The Chief Executive introduced this report to the Council and elaborated on its contents.

8.3 ***That the Council***

***1. Notes that the Tararua Aquatic Community Trust is unable to meet its commitment to repay the loan to the Council.***

***2. Accepts that the loan will not be repaid, and***

3. ***Forgives the debt commitments the Tararua Aquatic Community Trust has to the Tararua District Council, and***
4. ***Determines that the financial obligation Council has currently entered into in favour of the Tararua Aquatic Community Trust be met with a loan replacement programme over 5 years, and***
5. ***That in terms of the present Council policy the repayment programme be met by the ratepayers of the district.***

***Crs Lea/Keltie***

8.4 There was a general discussion on the course of action being proposed by the motion, and whether this is the best option to address this matter.

8.5 A vote on the motion was requested by way of division, with the outcome being as follows:-

For

Cr D A Roberts  
Cr D A Lea  
Cr J G Swenson  
Cr K T Mullins  
Cr J E Crispin  
Her Worship the Mayor – Mrs M E Reynolds

Against

Cr S J Lissington  
Cr W H Keltie

8.6 Her Worship declared the outcome of the division is the motion is **carried.**

9. Confirmation of Minutes

9.1 ***That the minutes of the Ordinary Council Meeting held on 21 November, 2001 (as circulated) be confirmed as a true and accurate record of that meeting.***

***Crs Roberts/Mullins***

***Carried***

10. Any Matters Arising From The Minutes

10.1 Pahiatua Track Feasibility Study Report (Item 10.4.2)

10.1.1 This report will be the subject of a presentation to the Council in the new year.

11. Community Board Reports

11.1 Dannevirke Community Board

11.1.1 ***That the report of the Dannevirke Community Board meeting held on 3 December, 2001 (as circulated) be received.***

***Crs Swenson/Mullins***

***Carried***

11.1.2 General Inspection – Skateboards

11.1.2.1 The proposal to appoint wardens with the power to apprehend offenders and impound cycles and skateboards is to be investigated, and a report presented to the Dannevirke Community Board at its next meeting.

11.2 Pahiatua Community Board

- 11.2.1 ***That the report of the Pahiatua Community Board meeting held on 5 December, 2001 (as tabled) be received.***
- Crs Lea/Swenson*** ***Carried***
- 11.3 Eketahuna Community Board
- 11.3.1 ***That the report of the Eketahuna Community Board meeting held on 7 December, 2001 (as tabled) be received.***
- Crs Keltie/Mullins*** ***Carried***
- 11.4 Woodville Community Board
- 11.4.1 ***That the report of the Woodville Community Board meeting held on 3 December, 2001 (as circulated) be received.***
- Crs Crispin/Mullins*** ***Carried***
- 11.4.2 The Board's Chairperson, Mr Ian Bailey, and its Deputy Chairperson, Mr Ray Allott, were in attendance at the meeting.
- 11.4.3 Mr Bailey again raised the matter of the Woodville urban mowing contract, and expressed further dissatisfaction at the performance of the contractor carrying out this work.
- 11.4.4 The Urban Contract Supervisor is to be requested to contact the Board's Chairperson to discuss this matter and identify those places which are causing concern.
12. Reports
- 12.1 Community Representation – Woodville
- 12.1.1 ***That the report from the Chief Executive dated 4 December, 2001 concerning Community Representation – Woodville (as circulated) be received.***
- Crs Lissington/Lea*** ***Carried***
- 12.1.2 The Chief Executive presented his report to the Council, and elaborated on the proposal to establish a new organisation to deliver community services to the Woodville area.
- 12.1.3 The Woodville Community Board's Chairperson indicated that he had received very few negative comments regarding the proposal presented to the Council for approval.
- 12.1.4 A general question and answer session then ensued.
- 12.1.5 ***That pursuant to Section 101ZO of the Local Government Act and at the request of the Woodville Community Board, the Tararua District Council agrees to abolish the Woodville "community" on the 1<sup>st</sup> of February 2002, and consequently the Woodville Community Board is deemed to be dissolved as at that date, and***

***That the Council enter into a contract for delivery of Community Services with Woodville Districts' Vision Incorporated representing the communities of Woodville.***

***Crs Crispin/Lissington***

***Carried***

12.1.6 Cr Lea registered his objection to Mr Bailey's comments concerning the views that he had expressed on the actions being taken by the Woodville Community Board, and requested that this be noted in the minutes.

12.1.7 The meeting adjourned at 2.40pm for a twenty minute recess, and then resumed at 3.00pm.

12.2 Chief Executive's Report

12.2.1 ***That the report from the Chief Executive dated 5 December, 2001 concerning general matters (as circulated) be received.***

***Crs Crispin/Lissington***

***Carried***

12.2.2 Kumeti Wetland – State Highway 2 South of Dannevirke

12.2.2.1 The Chief Executive advised the Council that the Strategic Planner also has an interest in this matter as a member of the Conservation Board.

This situation causes her to have a conflict of interest, and the Council needs to be aware of this.

12.2.2.2 ***That the Chief Executive be directed to meet with the landowner to negotiate a suitable solution regarding the damage caused to some listed wetland, and***

***That his recommendations be referred back to the Council for its consideration and ratification.***

***Crs Lea/Roberts***

12.2.2.3 The Strategic Planner was invited to outline to the Council the significance of wetland areas and the situation which has arisen with regard to the actions of this particular property owner.

12.2.2.4 There was discussion on what course of action should the Council be taking regarding this matter, and whether the actions proposed in the motion were appropriate.

12.2.2.5 Her Worship proceeded to put the motion to the vote of the meeting, with the outcome being that the motion is declared **carried**.

12.2.2.6 The Council needs to consider how it will ensure that listed wetlands are formally recorded and protected, such as registering them on a property's certificate of title.

12.2.3 Sealing of Documents

12.2.3.1 ***That the following documents executed under seal on behalf of the Council by Her Worship the Mayor and the Chief Executive acting under delegated authority be ratified:-***

***2001/94 Agreement for installation of stock underpasses – W D Johnstone***



**2001/96 Section 37 ZZZR Certificate Local Government Act 1974 – J and G Bolton – Satisfaction of Charge**

**Crs Swenson/Lissington**

**Carried**

**12.2.4 Alfredton School – Community Hall Site**

- 12.2.4.1 *That the Council notes the intention to amend by addendum the Alfredton Domain Incorporated's Lease and Management Agreement with the Council by inclusion of the Alfredton School-community hall site which they are to acquire by agreement from the Ministry of Education and Department of Conservation.***

**Crs Crispin/Keltie**

**Carried**

**12.2.5 Norsewood and Ormondville Pensioner Flats**

- 12.2.5.1 *As these flats are generally occupied by non-pensioner tenants the Council needs to review whether they should continue to be retained or disposed of.***

**12.3 Annual Plan Process 2002/2003**

- 12.3.1 *That the report from the Manager Executive Support dated 5 December, 2001 concerning the Annual Planning Process 2002/2003 (as circulated) be received.***

**Crs Lea/Keltie**

**Carried**

- 12.3.2 *That the Draft Annual Plan Timetable for the 2002/2003 year be adopted.***

**Crs Crispin/Swenson**

**Carried**

**12.4 Abandoned Land/Rating Sales – Proposed**

- 12.4.1 *That the report from the Revenue Manager dated 23 November, 2001 concerning proposed Abandoned Land/Rating Sales (as circulated) be received.***

**Crs Crispin/Lea**

**Carried**

- 12.4.2 *That pursuant to Section 147 of the Rating Powers Act 1988, the Council authorises the rating sale of each property as follows:-***

<u>Land ID</u>	<u>Name</u>	<u>Location</u>
10371	J G McMillan	State Highway 2 Dannevirke
6345	T Jensen	15 Tay Street Woodville
6176	J TeKawa	44 Burgoyne Street Woodville
5280	J Hargraves	State Highway 2 Woodville
6325	G Russell	6 Ormond Street Woodville
6326	G Russell	8 Ormond Street Woodville
4377	P Hiki	19 Allardice Street Dannevirke
2404	D Feetham	State Highway 2 Dannevirke

**Crs Crispin/Swenson**

**Carried**

12.5 Tribunal and Hearings Committee

- 12.5.1 ***That the report of the Tribunal and Hearings Committee meeting held on 21 November, 2001 (as circulated) be received.***

***Crs Lissington/Crispin***

***Carried***

12.6 Creative Communities New Zealand Arts Scheme

- 12.6.1 ***That the report of the Tararua District Creative Communities New Zealand Arts Scheme Assessment Committee meeting held on 14 November, 2001 (as circulated) be received.***

***Crs Mullins/Swenson***

***Carried***

12.7 Economic Development Committee

- 12.7.1 ***That the report of the Economic Development Committee meeting held on 11 December, 2001 (as tabled) be received.***

***Crs Keltie/Roberts***

***Carried***

12.8 Bovine TB Vector Control

- 12.8.1 ***That the report from the Strategic Planner dated 4 December, 2001 concerning Bovine TB Vector Control (as circulated) be received.***

***Crs Keltie/Crispin***

***Carried***

13. horizons.mw (Manawatu-Wanganui Regional Council)

- 13.1 Her Worship welcomed Mr Garry Murfitt (Tararua Constituency Elected Representative on the Manawatu Wanganui Regional Council) to the meeting, and invited him to address the Council.

- 13.2 Mr Murfitt proceeded to give a verbal report on the following matters:

- River and drainage protection schemes
- Plant pests control
- Animal pests control
- TB control
- Rook control
- Environmental grants

He then answered general questions raised by the Council.

- 13.3 Her Worship thanked Mr Murfitt for making the time available to attend this meeting and keeping councillors informed on Regional Council matters.

14. Mayoral Matters

14.1 Embassy of the United States of America

- 14.1.1 A letter has been received from the Embassy of the United States of America thanking the citizens of Tararua for their kind thoughts expressed at the tragic terrorist attacks which occurred on their country.

14.2      Period of Absence – Her Worship the Mayor

- 14.2.1    Her Worship advised that she would be absent from her duties during the period of 25 January, 2002 to 10 February, 2002. The Deputy Mayor will be chairing any Council meetings whilst the Mayor is away.

14.3      Seasons Greetings

- 14.3.1    Her Worship conveyed to councillors and staff her best wishes for the forthcoming festive season, and good health and prosperity in the new year.

15.       Urgent Items of General Business Not On The Agenda

- 15.1       Nil.

There being no further business Her Worship thanked those present for their attendance and contributions, and declared the meeting closed at 4.45pm.

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MAYOR

## **TARARUA DISTRICT COUNCIL**

Minutes of an Ordinary Meeting of the Tararua District Council held in the Council Chambers, 26 Gordon Street, Dannevirke on Wednesday 29 October, 2003 commencing at 11.05am.

### **1. Present**

Her Worship the Mayor – Mrs M E Reynolds, Crs D A Lea (Deputy Mayor), J E Crispin, W H Keltie, S J Lissington, C D Matthews, K T Mullins, D A Roberts and J G Swenson.

### **In Attendance**

Mr R Twentyman	-	Chief Executive
Mr R Taylor	-	Administration Officer
Mr S Taylor	-	Manager District Assets
Mr J Walker	-	Business Manager
Mr P Wimsett	-	Manager Financial Services
Mr M Brown	-	Manager Environmental Services
Ms A Hilson		
Mr H M Cooper	-	Eketahuna Community Board Chairman
Mr J M Harman	-	Eketahuna Community Board Deputy Chairman
Mr P J Best	-	Eketahuna Community Board Member
Elizabeth (Biddy) Fraser-Davies	-	Eketahuna Community Board Member

### **2. Council Prayer**

2.1 The Council Prayer was given by Her Worship the Mayor – Mrs M E Reynolds.

### **3. Apologies**

3.1 ***That an apology be received from Cr K T Mullins for lateness to the meeting.***

***Crs Swenson/Matthews***

***Carried***

### **4. Notification of Any Urgent Items of General Business Not on the Agenda**

4.1 Nil.

### **5. Personal Matters**

5.1 ***That the Council's congratulations be conveyed to the Pahiatua Repertory Society on their success at the Norfolk Island International One Act Play Festival.***

***Crs Lea/Crispin***

***Carried***

5.2 ***That the Council's congratulations be conveyed to the Trustees of the Bush Multi Sports Trust on the significant progress which they have made in advancing the achievement of this project.***

***Crs Lea/Crispin***

***Carried***

- 5.3 ***That the Council's condolences be conveyed at the recent passing of Mr Dubby Power (who has made a significant contribution to Owahanga Station).***

***Crs Crispin/Lea***

***Carried***

6. 2002/2003 Annual Reports and Financial Statements from Trust's and Council's Holding Company

- 6.1 ***That the following Annual Reports and Financial Statements for the year ended 30 June, 2003 (as circulated) be received.***

- (a) Tararua Aquatic Community Trust  
(b) Tararua District Library Trust  
(c) TDC Holdings Limited***

***Her Worship/Cr Swenson***

***Carried***

- 6.2 Tararua Aquatic Community Trust

- 6.2.1 Her Worship welcomed Mr John Robertson (Chairman) and Mr Ian McKenzie (Trustee) of the Tararua Aquatic Community Trust to the meeting.

- 6.2.2 Mr Robertson presented his Chairman's Annual Report, and spoke on the results achieved by the Trust.

The Trust has had a satisfactory year financially, and pool attendances have increased from the number recorded last year. Trustees have been kept busy, and the pool management continues to work well.

Of concern to the Trust is the continuing increase in power costs which are the most significant item of expenditure.

Revised requirements from the Occupational Safety and Health Organisation and the Water Safety Council regarding the supervision of young children are placing increased demands on the Trust's pool staff.

The Management Contract to Geoff Phillips expired on 31 August, 2003 and a replacement contractor is being sought. A new pool manager will also be required as Colleen Amos is resigning in January, 2004.

- 6.2.3 The Council then directed their general questions and comments to the representatives from the Aquatic Community Trust.

- 6.2.4 Her Worship commended the Trust on the excellent work which it is doing, and acknowledged the pleasing increase in the pool attendance numbers being achieved.

- 6.3 Tararua District Library Trust

- 6.3.1 The Library Trust's Annual Report and Financial Statement were noted, with some clarification being provided by Cr Matthews.

- 6.3.2 Her Worship acknowledged the efforts of the Trustees and the work which they carried out, and expressed her thanks and appreciation for their service and contribution to the district's library service.

6.4 TDC Holdings Limited

6.4.1 Her Worship welcomed Mr Allan Benbow (Chairman) and Mr Brett Davey (Director) of TDC Holdings Limited to the meeting.

6.4.2 Mr Benbow presented his Chairman's Report, and spoke on the results achieved by the company and its subsidiaries.

Infracon Limited achieved a turnover of \$30 million for the year after successfully obtaining the major maintenance contracts of both Central Hawkes Bay and Tararua District Councils.

A good working relationship has been established between the shareholders, i.e. TDC Holdings Limited and the Central Hawkes Bay District Council.

A dividend for the 2002/2003 year of \$198,000 has been declared and will be paid during the 2003/2004 financial year. Subvention payments of \$133,650 will also be paid to the Council.

The first significant harvesting of trees in the Birch North Forest occurred. However due to international markets for forest products weakening sharply during the year, the value of the company's forestry assets and income stream has significantly reduced.

Infracon Limited has been through a year of rationalisation and consolidation, and is now well placed to concentrate on improving performance and operating results of the business.

6.4.3 The Council then directed their general questions and comments to the directors from the Holding Company.

6.4.4 A copy of a media release was tabled for the Council's information concerning Infracon's results and the remarkable progress which it has achieved.

6.4.5 Her Worship thanked the directors of the Holding Company for the work which they do in controlling and managing the Council's investments relating to its trading organisations, Tararua Forests Limited and Infracon.

7. Directorships of Council Controlled Trading Organisations

7.1 ***That the report from the Business Manager dated 15 October, 2003 concerning Directorships of Council Controlled Trading Organisations (as circulated) be received.***

***Crs Lissington/Keltie***

***Carried***

7.2 ***That the Council:-***

- 1. Accepts the procedure of rotation of directors of Council Controlled Trading Organisations as Best Practice.***
- 2. Requests the Directors of TDC Holdings Ltd to formulate a directorship rotation policy for itself, for adoption at the forthcoming Annual General Meeting.***
- 3. Requests the Directors of TDC Holdings Ltd to establish a directorship rotation policy for the subsidiary companies, along similar lines to the Holding Company.***
- 4. Be advised by TDC Holdings Ltd at least six months in advance of the director of TDC Holdings Ltd who is to retire by rotation at the forthcoming Annual General Meeting.***

- 5. Appoints Her Worship the Mayor – Mrs M E Reynolds, or if she is not available the Deputy Mayor, Cr D A Lea, to speak and vote on behalf of the Tararua District Council at any general meeting of TDC Holdings Ltd.**

**Crs Matthews/Swenson**

**Carried**

8. Confirmation of Minutes

- 8.1 ***That the minutes of the Council meetings held on 24 September, 2003 and 22 October, 2003 (as circulated) be confirmed as a true and accurate record of these meetings.***

**Crs Roberts/Matthews**

**Carried**

9. Any Matters Arising From The Minutes

9.1 Akitio Foreshore Erosion (Item 9.1)

- 9.1.1 A meeting has been held to discuss Akitio Foreshore Erosion issues, and management are to prepare a report on this matter for consideration by the Council.

- 9.1.2 Cr Mullins entered the meeting at 11.45am.

9.2 Official Opening of the Woodville Rose Gardens (Item 10.2.2)

- 9.2.1 Her Worship and Cr Crispin attended the official opening of the Woodville Rose Gardens, and this was a successful and well supported event.

The Rose Gardens are a credit to those responsible for this project, and they have created a very attractive area for Woodville.

9.3 Targa Rally (Item 11.6.4)

- 9.3.1 The Targa Rally will be passing through the district on Friday, with a lunch stop being taken in Dannevirke.

9.4 Akitio Recreation Reserve Management Plan (Item 11.4.2)

- 9.4.1 The opportunity for the community to express its view on this matter will be provided through the public consultation process on this Plan.

9.5 Pahiatua Toy Library (Item 11.7)

- 9.5.1 This matter was left to lie on the table for a further month pending progress with further developments concerning the Toy Library's proposal to build their own new building.

9.6 Tararua Outdoors 2003 (Item 12.2)

- 9.6.1 This event has commenced and is progressing very well.

- 9.6.2 The meeting adjourned at 11.55am for a sixty five minute recess, and then resumed at 1.00pm.

10. Community Boards and Woodville Districts' Vision Reports
- 10.1 Woodville Districts' Vision
- 10.1.1 ***That the report of the Woodville Districts' Vision meeting held on 1 October, 2003 (as circulated) be received.***
- Crs Matthews/Lissington*** ***Carried***
- 10.2 Eketahuna Community Board
- 10.2.1 ***That the report of the Eketahuna Community Board meeting held on 3 October, 2003 (as circulated) be received.***
- Crs Mullins/Matthews*** ***Carried***
- 10.3 Dannevirke Community Board
- 10.3.1 ***That the report of the Dannevirke Community Board meeting held on 6 October, 2003 (as circulated) be received.***
- Crs Lissington/Keltie*** ***Carried***
- 10.4 Pahiatua Community Board
- 10.4.1 There was no meeting of the Pahiatua Community Board held in October as there were not any items which required their immediate consideration. Instead they had an informal discussion regarding the progression of the proposal to form a community committee for Pahiatua.
11. Reports
- 11.1 Representation Review
- 11.1.1 ***That the report from Anne Hilson dated 23 October, 2003 concerning the representation review (as circulated) be received.***
- Crs Matthews/Lea*** ***Carried***
- 11.1.2 ***That the Council considers the current three ward, eight councillors system provides a fair system of representation for the Tararua District.***
- Crs Lea/Keltie*** ***Carried***
- 11.1.3 ***That Eketahuna is an isolated community in the context of the Tararua District and thus warrants separate ward status for Council representation.***
- Crs Lea/Keltie*** ***Carried***
- 11.1.4 Cr Matthews requested that her dissenting vote be recorded.



- 11.1.5 ***That for the 2004 Local Authority elections Tararua District be divided into three wards. The population that each member will represent is as follows (based on the 2001 Census).***

<b>Ward</b>	<b>Population</b>	<b>No. Councillors</b>	<b>Councillor: Population Ratio</b>
<b>Northern</b>	<b>9,654</b>	<b>4</b>	<b>1:2413</b>
<b>Pahiatua/Woodville</b>	<b>6,504</b>	<b>3</b>	<b>1:2168</b>
<b>Eketahuna</b>	<b>1,701</b>	<b>1</b>	<b>1:1701</b>
<b>TOTALS</b>	<b>17,859</b>	<b>8</b>	<b>1:2232</b>

**Crs Lea/Keltie**

**Carried**

- 11.1.6 Cr Matthews requested that her dissenting vote be recorded.

- 11.1.7 ***That the boundary between the Northern Ward and the Pahiatua/Woodville Ward be the present boundary between the Northern Ward and the Pahiatua/Woodville Ward, with the exception that Meshblocks 1544500 and 1544700 (parts of Maharahara West and Kumeroa areas), currently in the Northern Ward be transferred to the Pahiatua/Woodville Ward.***

**Crs Lea/Keltie**

**Carried**

- 11.1.8 ***That based on the submissions received and the Council's deliberations, that for the 2004 elections the Pahiatua Community Board be disestablished in favour of the Pahiatua community forming a Community Committee under contract to the Tararua District Council.***

**Crs Lea/Keltie**

**Carried**

- 11.1.9 ***That based on the submissions received and the Council's deliberations, that for the 2004 elections the Eketahuna and Dannevirke Community Boards be retained with a membership of six and no Council appointments.***

**Crs Lea/Keltie**

**Carried**

- 11.1.10 Cr Roberts requested that his dissenting vote be recorded.

- 11.1.11 The work of Anne Hilson was acknowledged in presenting to the Council extensive information on the representation review and options for consideration.

## 11.2 Chief Executive's Report

- 11.2.1 ***That the report from the Chief Executive dated 22 October, 2003 concerning general matters (as circulated) be received.***

**Crs Matthews/Lissington**

**Carried**

## 11.2.2 Personnel

- 11.2.2.1 It was noted that Jenny Cawston has been appointed to the position of Community Outcomes Manager.

- 11.2.2.2 An offer has been made to fill the position of Project Accountant. The role will develop in addition to specific accounting responsibilities a range of tasks in the economic development area. This is in response to the Council's commitment to further progressing its involvement in the economic wellbeing of the district.

11.2.3 Sealing of Documents

- 11.2.3.1 ***That the following documents executed under Seal on behalf of the Council by Her Worship the Mayor and the Chief Executive acting under delegated authority be ratified:-***

***2003/034 Bank funding facilities terms and conditions letter of offer – Bank of New Zealand***

***2003/035 Deed relating to a tax loss offset and subvention payment – Council and Infracon Limited.***

***Crs Lea/Matthews***

***Carried***

11.2.4 Tararua/Wairarapa Regional Charitable Trust

- 11.2.4.1 ***That Cr S J Lissington's resignation as the Council's representative on the Tararua/Wairarapa Regional Charitable Trust be accepted, and***

***That Cr D A Lea take the vacancy on the Council's behalf.***

***Her Worship/Cr Swenson***

***Carried***

11.2.5 Term Loan

- 11.2.5.1 ***That Council note the refinancing of the \$800,000 holding company loan (interest only) for a period of 4 years commencing 15 October, 2003 with the Bank of New Zealand at an interest rate of 6.49% payable monthly in arrears.***

***Crs Matthews/Lea***

***Carried***

11.3 Resource Management, Liquor Licensing and Other Matters

- 11.3.1 ***That the report from the Manager Environmental Services dated 21 October, 2003 concerning approvals given under delegated authority of various applications made in relation to the functions of Resource Management, Liquor Licensing and other matters (as circulated) be received, and the contents contained therein be noted by the Council.***

***Crs Matthews/Lea***

***Carried***

- 11.3.2 Cr Crispin declared an interest in Land Use Application 921, Rabobank New Zealand, regarding consent to erect an advertising sign on the corner of State Highway 2 and Oringi Road.

11.4 Building Bill 2003

- 11.4.1 ***That the report from the Manager Environmental Services dated 14 October, 2003 concerning the Building Bill 2003 (as circulated) be received.***

***Crs Matthews/Lissington***

***Carried***

- 11.4.2 The Manager of Environmental Services outlined the significant impact which the proposed changes will have on the Council's building regulatory activity.

This is likely to increase the cost of building consents by around 40%

Local Government New Zealand has prepared a comprehensive submission supporting the general direction of the Bill.

The proposed changes in some respects penalise many local authorities who are having to pay the price for the “leaky buildings” that were erected elsewhere.

11.5 Proposed District Plan Changes

- 11.5.1 ***That the report from the Consultant District Planner dated 22 October, 2003 concerning proposed changes no. 2 and no. 3 to the Council’s Operative District Plan (as circulated) be received.***

***Crs Roberts/Keltie***

***Carried***

- 11.5.2 ***That the submission from the Manawatu-Wanganui Regional Council concerning Proposed Plan Change No. 2 to the Operative District Plan regarding the Schedule of Reserves – Appendix 14 be rejected for the following reasons:-***

- a) Uplifting the designations does not alter the underlying zoning or tenure of the land;***
- b) A dwelling could not be constructed on any of the land unless it complied in full with the Building Act 1991 and the Operative District Plan; and***
- c) The designations are no longer necessary.***

***Crs Lea/Matthews***

***Carried***

- 11.5.3 ***That the submission from the Manawatu-Wanganui Regional Council concerning Proposed Plan Change No. 2 to the Operative District Plan regarding Pig Odour Standards – Section 5.4.2.2 be accepted for the following reason.***

- It is necessary to avoid any inconsistencies between the Operative District Plan and the Manawatu Catchment Water Quality Regional Plan.***

***And that the following consequential amendment be made to the District Plan:-***

***Amend Rule 5.4.2.2 by deleting the table contained in this Rule and replacing it with the following:-***

***Piggery to a Residential or Settlement Management Area:***

***$D^* = P^* \times 1.00$ , with a minimum separation distance of 150 metres***

***Piggery to a marae, public hall, church, school or recreation area:***

***$D = P \times 0.75$ , with a minimum separation distance of 150 metres***

***Piggery to an isolated rural residence:***

***$D = P \times 0.25$ , with a minimum separation distance of 150 metres***

***\* D is required distance and P is the number of pigs contained within the piggery.***

***Further add the following reference note to Section 5.4.2.1 Introduction on page Part 5-65 above Rule 5.4.2.2:***

***[Note: The Manawatu-Wanganui Regional Council’s Manawatu Catchment Water Quality Regional Plan also contains requirements relating to the separation distance between any piggery waste disposal area and any dwelling or public gathering place.]***

***Crs Matthews/Lissington***

***Carried***

- 11.5.4 ***That the submission from the Manawatu-Wanganui Regional Council concerning Proposed Change No. 3 to the Operative District Plan regarding the rezoning of the former Dannevirke Hospital site from commercial to residential be rejected for the following reasons:-***
- a) There are no known contaminated areas that would justify the rejection of the rezoning of the area;***
  - b) Tangata Whenua are aware of the proposal and have not made any submission; and***
  - c) Possible contamination and similar issues can be dealt with as part of a subdivision process.***
- Crs Lea/Lissington*** ***Carried***
- 11.5.5 ***That all the other changes proposed by Change No. 2 and Change No. 3, not otherwise considered by means of decisions on submissions, be adopted as confirmed changes to the Operative District Plan.***
- Crs Lea/Lissington*** ***Carried***
- 11.6 Tararua District Licensing Agency
- 11.6.1 ***That the report of the Tararua District Licensing Agency for the year ended 30 June, 2003 (as circulated) be received.***
- Crs Matthews/Mullins*** ***Carried***
- 11.7 Strategic Plan Monitoring Report 2003
- 11.7.1 ***That the report from Anne Hilson dated 16 October, 2003 concerning Strategic Plan monitoring (as circulated) be received.***
- Crs Matthews/Lissington*** ***Carried***
- 11.7.2 Ms Hilson spoke on the information set out in her report relating to the monitoring of the current Strategic Plan regarding:-
- Progress towards the District Vision
  - Progress towards the Strategic Outcomes for each activity, using both quantitative and anecdotal measures
  - Trends or issues relevant to the strategic focus of Council
- This will possibly be the last Strategic Plan Monitoring Report, as next year the Strategic Plan will be superseded by the Long Term Council Community Plan.
- 11.7.3 ***That the comments on the goal of a population of 21,000 by 2010 as set out in section 6.2.1 of this report be noted, and that, whereas population growth is likely to remain a goal of Council, the goal be moderated for the 2004 Long Term Council Community Plan, and***
- That the Council confirms its intention to enforce the Accountability for Council Grants Policy, and***
- That the Council requests a monitoring report in October/November 2004 based on the strategic objectives for the first Long Term Council Community Plan.***
- Crs Lea/Matthews*** ***Carried***

11.8 Annual Report to the Public Concerning Performance for the Year Ended 30 June, 2003

11.8.1 Her Worship welcomed Mr Rudie Tomlinson (Audit Director) and Ms Megan Wassilieff (Audit Manager) of Audit New Zealand to the meeting.

11.8.2 The Manager of Financial Services spoke on the results achieved in the 2002/2003 year and the Council's financial position. A surplus of \$275,000 will be available to the Council in the next financial year as funding to offset the rates requirement.

11.8.3 Mr Tomlinson spoke on the 2003 audit, and referred to the requirement to revalue assets and the accounting treatment regarding the amalgamation relating to the formation of Infracon.

An area of concern raised related to TDC Holdings consolidation and the availability of Infracon accounts. These need to be provided sooner to assist in the progression of the audit.

The audit placed specific emphasis on the following:-

- Compliance with the Rating Act
- Readiness to comply with the Local Government Act 2002
- Publishing of audit reports on websites

11.8.4 Her Worship thanked the Manager of Financial Services and his staff for their work in preparing and completing the Annual Report.

11.8.5 The opportunity was then provided for the Council to raise any general questions or comments regarding the audit and the Annual Report.

11.8.6 The Chief Executive expressed his satisfaction that the audit had been completed by the date required, and the outcome resulted in an unqualified opinion being reported.

11.8.7 Her Worship thanked the Audit New Zealand staff for the good rapport which they have established with the Council in carrying out the audit.

11.8.8 Mr Tomlinson thanked the Manager of Financial Services and his staff for their assistance and cooperation during the audit.

11.8.9 ***That the Annual Report to the Public concerning Performance for the Year Ended 30 June, 2003 and the Report from Audit New Zealand containing their opinion (as circulated) be received, and***

***That the Council's Annual Report to the Public Concerning Performance for the Year Ended 30 June, 2003 be adopted.***

***Her Worship/Cr Lissington***

***Carried***

11.9 Dannevirke Town Hall

11.9.1 ***That the report from the Business Manager dated 22 October, 2003 concerning the Dannevirke Town Hall (as circulated) be received.***

***Crs Mullins/Keltie***

***Carried***

11.9.2 ***That the proposal on the Dannevirke Town Hall Marketing and Promoting from the steering group sponsored by the Dannevirke Community Board be received, and***

***That a 'Friends of the Town Hall' group be established by the Council, with this group to comprise of interested persons from the wider community, and***

***That this group be encouraged to develop further the marketing and promotional plan already initiated through the Community Board, and to consider options for raising external funding for the Town Hall's refurbishment, and***

***That this group is not a standing committee of the Council, and***

***That the proposers be thanked for their submission.***

***Crs Swenson/Lea***

***Carried***

**11.10 Safety Administration Programme and Road Safety Matters**

- 11.10.1 *That the report from the Roding Manager dated 14 October, 2003 concerning the Safety Administration Programme and Road Safety Matters (as circulated) be received.***

***Crs Matthews/Keltie***

***Carried***

- 11.10.2** The purpose of the Tararua Road Safety Group was outlined along with the process followed in determining the priorities as the basis of the Road Safety Programme.

- 11.10.3** The meeting adjourned at 3.05pm for a ten minute recess, and then resumed at 3.15pm.

**11.11 Manawatu Wanganui Region Civil Defence Emergency Management Committee - Quorum**

- 11.11.1 *That the report from the Manager District Assets dated 20 October, 2003 concerning the Manawatu Wanganui Region Civil Defence Emergency Management Committee quorum for their meetings (as circulated) be received.***

***Crs Matthews/Keltie***

***Carried***

- 11.11.2 *That the Council appoints Cr J G Swenson as the alternate representative on the Regional Civil Defence Emergency Management Group.***

***Crs Lea/Matthews***

***Carried***

**11.12 Refuse Collection and Landfill Management Contracts**

- 11.12.1 *That the report from the Manager District Assets dated 21 October, 2003 concerning the Refuse Collection and Landfill Management Contracts (as circulated) be received.***

***Crs Matthews/Roberts***

***Carried***

- 11.12.2** ***1. That Solid Waste Services (Dvke) Ltd be offered a three-year extension to their contract no. 1A/02 for Refuse and Recycling Collection at the tendered rates plus the appropriate allowance for inflation. The new contract will expire on the 30 June, 2007.***

***2. That Whitaker Civil Engineering Ltd be offered a three-year extension to their contract no. 2A/02 for Landfill Operation and Management at the tendered rates plus the appropriate allowance for inflation subject to the addition of a condition that allows the Council to close some (or all) of its landfill operations due to consents expiring or alternative waste disposal options being undertaken. The new contract will expire on the 30 June, 2008***

***3. The reasons for this extension to these contracts are:-***

***Certainty of price for Council  
Certainty of employment for Contractors staff  
Service stability for the residents  
Enhances the contractors' ability to invest in better equipment***

***Crs Mullins/Lissington***

***Carried***

11.13 Tenders Board

- 11.13.1 ***That the report of the Tenders Board meeting held on 8 October, 2003 (as circulated) be received.***

***Crs Roberts/Lea***

***Carried***

11.14 Tribunal and Hearings Committee

- 11.14.1 ***That the report from the Tribunal and Hearings Committee meeting held on 15 October, 2003 (as circulated) be received.***

***Crs Lea/Keltie***

***Carried***

12. Mayoral Matters

12.1 Safer Community Councils

- 12.1.1 The Crime Prevention Unit has completed its review of Safer Community Councils, and have agreed to enter into a contract on the present terms and conditions until 30 June, 2004.

It appears there is a possibility that in the future the responsibility to provide greater funding towards the cost of Safer Community Councils will be transferred to the Council.

13. Extraordinary Business Not on the Agenda

- 13.1 Nil.

There being no further business Her Worship thanked those present for their attendance and contributions, and declared the meeting closed at 3.30pm.

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MAYOR