



## Position Description

**Position Title:** Water Treatment Operator

**Tenure/Hours:** Permanent Full Time  
8 hours per day, Monday to Friday  
On-call roster

**Position Summary:** To actively participate in the operation and routine maintenance of water treatment facilities to ensure they operate efficiently and with no loss of service to the community. Ensure water schemes comply with resource consent conditions and drinking water quality assurance rules. Ensure customer enquiries relating to water and water quality are dealt with quickly and in accordance with Council policy.



### COUNCIL MISSION

In partnership with tangata whenua and our communities, we will innovate and collaborate to enable a range of opportunities for the Tararua District.

*Mā te mahi tahi mātou o kaunihera ki ngā tangata whenua, ka auaha aheinga mō tātou katoa o te rohe o Tamaki-nui-a-Rua*



### DISTRICT VISION

Vibrant, connected communities where our land and waters are nurtured and our people flourish.

*Mā te whenua, mā te waiora tatou e ora ai hei hapori ngangahau hei hapori honohono hoki.*

## What you will do

- Follow set procedures in order to maintain and operate treatment plants.
- Ensure plants are maintained in accordance with the maintenance program.
- Conduct all necessary resource consent sampling and resource consent compliance monitoring.
- Contribute to successful 24-hour operation Follow procedures and policies regarding both operational and health and safety ensuring a safe worksite for all.
- Oversee the complex computerised monitoring system and make any necessary changes when appropriate.
- Supervise and work with contractors to undertake any necessary work to ensure running of treatment plants and pump stations.
- Managing maintenance records for water ponds, treatment plants and intake structures pipelines, valves etc.
- operation for all treatment plants and networks
- Undertake any mechanical repairs including dismantling, replacing, reassembling commissioning and testing.
- Participation with afterhours/on call rosters.
- Failures of plant and equipment are investigated, and issues identified.
- Ensuring all water schemes are operated in accordance with resource consent abstraction
- Ensuring agreed levels of service are delivered to the community.

## What you will bring

### Required

This role requires the following knowledge, experience, qualifications, skills, and personal attributes.

- National Certificate in Water Treatment - Site Operator or equivalent.
- Knowledge of health and safety legislation and practices.
- Experience with telemetry and operating systems.
- Chlorine Handling Certificate
- Current NZ Drivers Licence

### Desired

In addition to the required fields, there is also a number of competencies where an expert level of knowledge/experience is desired.

- National Diploma in Water Treatment - Site Technician
- Experience working in related position within Local Government
- Experience in working with confined spaces and working at heights
- Dangerous Goods Licence
- HT Licence

## Our Values

### PONO

Integrity through transparency, trust and accountability

Integrity through standing up for what's right

Integrity through respect for our communities, environment and cultures



### WHANAUNGATANGA

One team who unites behind a shared vision

One team who is respectful and considerate to all

One team who encourages each other to succeed and excel



### WHANAKE

We will continue to evolve, adapting to our ever-changing environment

We will continue to evolve, steering our waka in the right direction

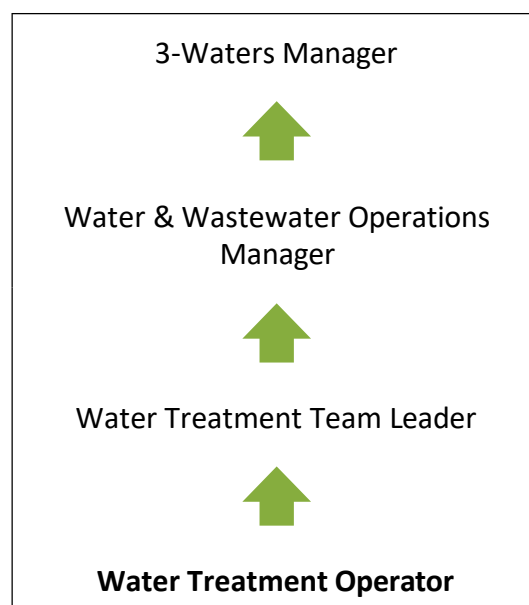
We will continue to evolve, leading our communities into a better future



## What we all do

- Adhere to Council policies and procedures
- Demonstrate a proactive commitment to a safe working environment to meet the requirements as set under the Health and Safety in Work Act 2015.
- Uphold the principles of Te Tiriti o Waitangi, commit to our partnerships with mana whenua and increase our knowledge of te ao Māori, te reo Māori and tikanga Māori
- Act as an ambassador for our Council, living the council values
- Attend training as required to maintain the necessary skills to fulfil the requirements of the position
- Undertake Performance Development tasks/responsibilities as identified in your Performance Development Plan.
- Participate in and undertake emergency management duties as required, including training
- Ensure all Council documents are filed in Council's Records Management System
- Participate and contribute to continuous improvement initiatives

## Your reporting lines



## Additional Information

### Delegations

Number of people reporting to the role	0
Financial delegation	\$1,000
Contract delegation	0
Statutory delegation	21(1), 21(2), 22(1), 22(2), 24, 25(1), 28, 35, 37, 49, 104, 105, 146, 69S, 69T, 69U, 69V, 69W, 69X, 69Y, 8.3.1

### Role Acceptance

From time to time, it may be necessary to consider changes in the position description in response to the changing nature of our work environment – including technological requirements or statutory changes. Such change may be initiated as necessary by the manager of the position. This Position Description will be reviewed as part of the preparation for performance

\d professional development for the annual cycle. A review in job size and possible impact on remuneration structure of the position will only be considered where the change of position is significant (guideline: significant would typically involve a 25% change in the complexity or accountability of the role.)

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Approved: (Manager/Supervisor)

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Date:

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Agreed: (Staff Member)

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Date: