

## APPLICATION FOR EXEMPTION FROM REQUIREMENTS IN THE CAMPING-GROUNDS REGULATIONS 1985

MADE UNDER REGULATION 14(1) OF THE CAMPING-GROUNDS REGULATIONS 1985

### 1. TYPE OF APPLICATION (tick the box to indicate which type of application you are making)

- New Exemption (you must answer all questions in full and complete the declaration)
- Renewal of Existing Application (you must answer questions 1 to 3 in full and complete the declaration; in answering any of the other questions you can state "no change" where information remains the same as for your existing exemption or answer the question more fully)

### 2. APPLICANT'S NAME

State the full legal name of the applicant. If a certificate of registration has already been granted (or is being sought alongside this application), the applicant must be the same as the holder of the certificate of registration. If no certificate of registration has been granted, then the applicant must be the person who is responsible for the daily management of the camping ground.

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### 3. CONTACT PERSON

State the name and contact details for the individual who the Council can contact about this application. This can be the applicant or some other person.

Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Postal Address: \_\_\_\_\_

### 4. NAME AND LOCATION OF CAMPING GROUND

State the name of the camping ground and its location. Location can be described using a street address or by reference to computer freehold register (e.g. LOT 1 on DP456789 described in CFR 123456). If the camping ground area is only part of a larger property, tick the box below and attached a map of the area that shows which part of the property is to be used as a camping ground.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- Map attached showing area to be used as a camping ground

**5. EXEMPTIONS SOUGHT**

*All regulations and parts of the Schedule in the Camping-Grounds Regulations 1985 for which exemptions can potentially be sought, and a brief summary of the relevant requirements in those regulations and parts, are set out below. For each regulation and part, tick the box that applies to you, If you are seeking a partial exemption, state which requirement(s) in the regulation or part you are seeking exemption from. You may wish to refer to the Regulations, which are available on [www.legislation.govt.nz](http://www.legislation.govt.nz)*

**REGULATION 3**

Need to register a camping ground

- No exemption
- Full Exemption
- Partial Exemption, being;

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**REGULATION 4**

Need to prepare and maintain a camp plan showing matters in regulation 4(1)(a) to (f), and to lodge two copies of the camp plan with the Council

- No exemption
- Full Exemption
- Partial Exemption, being;

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**REGULATION 5**

Need to mark camp sites and boundaries and number camp sites

- No exemption
- Full Exemption
- Partial Exemption, being;

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**REGULATION 6**

Need to ensure camp sites comply with size and location requirements in regulation 6(1) and (2), and obtain written permission from territorial authority before placing a building or structure of a camp site

- No exemption
- Full Exemption
- Partial Exemption, being;

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**REGULATION 7**

Need to ensure any cabins comply with the size requirements in regulation 7

- No exemption/Not applicable
- Full Exemption
- Partial Exemption, being;

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**REGULATION 8**

Need to provide lighting infrastructure as per regulation 8(1) and keep it on during the hours of darkness in the occupied areas of the camping ground

- No exemption
- Full Exemption
- Partial Exemption, being;

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**REGULATION 9(1)(c)**

Need to maintain camping ground in a clean and sanitary condition

- No exemption
- Full Exemption
- Partial Exemption, being;

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**REGULATION 9(1)(d)**

Need to empty rubbish receptacles and dispose of refuse in a sanitary manner

- No exemption
- Full Exemption
- Partial Exemption, being;

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**REGULATION 9(1)(e)**

Need to keep ablution, kitchen, laundry and toilet facilities clean and in good repair

- No exemption
- Full Exemption
- Partial Exemption, being;

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**REGULATION 9(1)(f)**

Need to provide safeguards against fire and means of escape in case of fire

- No exemption
- Full Exemption
- Partial Exemption, being;

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**REGULATION 10**

Need to create and maintain records addressing the matters in regulation 10(1)(a) to (e), and make them available to a territorial authority inspector

- No exemption
- Full Exemption
- Partial Exemption, being;

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**REGULATION 11**

Need to ensure any relocatable homes meet the site requirements set out in regulation 11

- No exemption/Not applicable
- Full Exemption
- Partial Exemption, being;

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**REGULATION 12**

Need to provide all-weather access from camping-ground Entrance to any relocatable homes

- No exemption/Not applicable
- Full Exemption
- Partial Exemption, being;

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**PART 1 OF THE SCHEDULE**

Need to maintain any buildings in the camping ground in good repair

- No exemption/Not applicable
- Full Exemption
- Partial Exemption, being;

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**PART 2 OF THE SCHEDULE**

Need to supply water in accordance with part 2 of the schedule

- No exemption
- Full Exemption
- Partial Exemption, being;

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**PART 3 OF THE SCHEDULE**

Need to provide ablution and sanitary fixtures in accordance with Part 3 of the Schedule

- No exemption
- Full Exemption
- Partial Exemption, being;

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**PART 4 OF THE SCHEDULE**

Need to provide refuse containers in accordance with Part 4 of the Schedule

- No exemption
- Full Exemption
- Partial Exemption, being;

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**Application fee must be paid:** The Manawatu District Council will not start the assessment of an application until it has received payment of the fee in full.

**Timeframe for Council's assessment:** the Manawatu District Council aims to assess each application for exemption within 20 working days of receiving the completed form and the application fee having been paid in full. The timeframe will be suspended if the Council seeks further information from the applicant, while it waits on the applicant's response. If for any reason the we cannot meet the timeframe, we will inform the applicant of the reason for the delay.

**Personal information:** personal information provided in this form and during the course of assessing this application will be used by the Manawatu District Council for the purpose of assessing this application and carrying out the Council's duties under the Camping-Grounds Regulations 1985, and may be shared with the Council's contractors or agents for these purposes. If you do not provide the information requested, the Council may refuse to grant the exemption sought. We will keep a record of this application and its decision on the property file. If an exemption is granted, the Council will also record relevant information in its register of camping grounds (held under regulation 8 of the Health (Registration of Premises Regulations 1966), which can be inspected by any employee of the Director-General of Health, Medical Officer of Health, Health Protection Officer, or an officer who has functions under an enactment administered by the Ministry of Health. You have the right to access and seek correction of your personal information and, for this purpose, you can make the request in writing to the Environmental Health Officer or Compliance and Enforcement Team Leader

#### Privacy Information

The information you provided in this application (including personal information) is official information, this application and any ongoing communication between you and Council will be held at Council's offices and may be accessed upon request by a third party. Access to information held by Council is administered in accordance with the Local Government Official Information and Meetings Act 1987 and the Privacy Act 1993. Your information may be disclosed in accordance with the terms of these Acts. If you have any concerns about this, please discuss with a Council officer prior to lodging your application for reconsideration.