



Position Description

Position Title: Kerbside Collection Vehicle Operator

Tenure/Hours: Permanent Full Time
40 hours per week
On call for emergency operations

Position Summary: The Kerbside Collection Vehicle Operator is responsible for the safe and efficient operation of a side loader truck to collect and transport recyclable materials from residential and commercial properties. This role involves following designated routes, ensuring the proper collection and disposal of waste materials, and maintaining the vehicle in good working condition



COUNCIL MISSION

In partnership with tangata whenua and our communities, we will innovate and collaborate to enable a range of opportunities for the Tararua District.

Mā te mahi tahi mātou o kaunihera ki ngā tangata whenua, ka auaha aheinga mō tātou katoa o te rohe o Tamaki-nui-a-Rua



DISTRICT VISION

Vibrant, connected communities where our land and waters are nurtured and our people flourish.

Mā te whenua, mā te waiora tatou e ora ai hei hapori ngangahau hei hapori honohono hoki.

What you will do

- Safely drive and operate a kerbside recycling collection truck along designated routes.
- Manoeuvre the truck to efficiently collect recyclable materials from kerbside bins.
- Ensure proper collection of recyclable materials, including paper, plastic and glass.
- Operate hydraulic lifting mechanisms and other equipment to empty bins into the truck.
- Conduct daily pre-trip and post-trip inspections of the truck.
- Adhere to all traffic laws, regulations, and company safety policies. High level public awareness/courtesy awareness
- Utilize personal protective equipment (PPE) and follow safety protocols during all operations.
- Follow established routes and schedules for recycling collection.
- Interact courteously and professionally with residents and business owners.
- Address any concerns or questions from the public regarding your services.
- Complete daily logs and inspection reports as required.
- Work closely with other drivers, loaders, and transfer station staff to ensure efficient operations.
- Communicate effectively with team members regarding schedules and any operational issues.
- Assist with other functions within the Solid Waste team, including kerbside bin auditing, and Refuse Transfer Station Kiosk or yard operations when required.
- Assist with other tasks and projects as needed, such as route adjustments or community clean-up events.

What you will bring

Required

This role requires the following knowledge, experience, qualifications, skills, and personal attributes.

- NZ Class 4 Drivers License
- Minimum 1 year experience operating a Kerbside Collection vehicle.
- Strong understanding of New Zealand Health and Safety regulations.
- Ability to work independently and as part of a team.
- Familiar with RFID scanner and iPad equipment related to residential wheelie bin collection.

Desired

In addition to the required fields, there is also a number of competencies where an expert level of knowledge/experience is desired.

- Wheels Tracks and Roller License
- Kerbside Collection Training License (KCTL)
- Geographical knowledge of the Tararua District.

Our Values

PONO

Integrity through transparency, trust and accountability

Integrity through standing up for what's right

Integrity through respect for our communities, environment and cultures



WHANAUNGATANGA

One team who unites behind a shared vision

One team who is respectful and considerate to all

One team who encourages each other to succeed and excel



WHANAKE

We will continue to evolve, adapting to our ever-changing environment

We will continue to evolve, steering our waka in the right direction

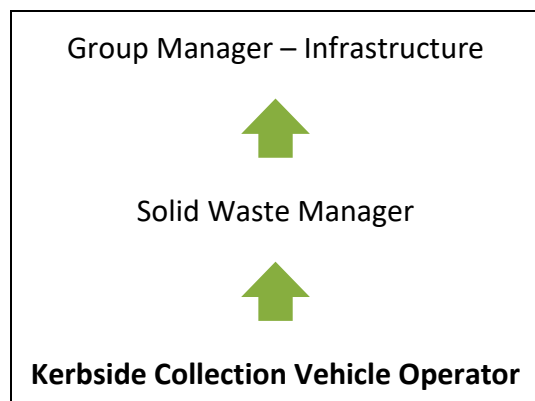
We will continue to evolve, leading our communities into a better future



What we all do

- Adhere to Council policies and procedures
- Demonstrate a proactive commitment to a safe working environment to meet the requirements as set under the Health and Safety in Work Act 2015.
- Uphold the principles of Te Tiriti o Waitangi, commit to our partnerships with mana whenua and increase our knowledge of te ao Māori, te reo Māori and tikanga Māori
- Act as an ambassador for our Council, living the council values
- Attend training as required to maintain the necessary skills to fulfil the requirements of the position
- Undertake Performance Development tasks/responsibilities as identified in your Performance Development Plan.
- Participate in and undertake emergency management duties as required, including training
- Ensure all Council documents are filed in Council's Records Management System
- Participate and contribute to continuous improvement initiatives

Your reporting lines



Additional Information

Delegations

Number of people reporting to the role	0
Financial delegation	N/A
Contract delegation	N/A
Statutory delegation	N/A

Role Acceptance

From time to time, it may be necessary to consider changes in the position description in response to the changing nature of our work environment – including technological requirements or statutory changes. Such change may be initiated as necessary by the manager of the position. This Position Description will be reviewed as part of the preparation for performance planning and professional development for the annual cycle. A review in job size and possible impact on remuneration structure of the position will only be considered where the change of position is significant (guideline: significant would typically involve a 25% change in the complexity or accountability of the role.)

.....
Approved: (Manager/Supervisor)

.....
Date:

.....
Agreed: (Staff Member)

.....
Date: