

Building Warrant of Fitness Inspection Checklist

Address: _____ Date: _____

Building Name: _____ EQ Prone? YES / NO

Building Owner: _____ Contact Person: _____

Contact Details: _____ Contact Details: _____

Compliance Schedule No.: _____ License No.: _____ Time: _____

I.Q.P Name: _____ Reg'n No: _____ Systems: (i.e. 1,3) _____

I.Q.P Name: _____ Reg'n No: _____ Systems: (i.e. 1,3) _____

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Item to be inspected for compliance: with the Building Act 2004, NZBC & Approved Documents Complies with approved plans & specifications	Outcome ¹			Details of Inspection & Comments: Comments must be made for: 1. Non-complying Items 2. Items/work deviates from approved documents 3. Detail alternative solution & how compliance achieved
	Pass	N/A	Fail	
Building WoF clearly displayed in a public area?	[]	[]	[]	
Compliance Schedule sighted?	[]	[]	[]	
Inspection records sighted for previous 2 years?	[]	[]	[]	
EPB Notice displayed as required? (if applicable)	[]	[]	[]	

The specified systems for the building are as follows: (tick system present)

Added	Removed	Existing	
[]	[]	[]	SS 1 Automatic systems for fire suppression (for example, Sprinkler systems)
[]	[]	[]	SS 2 Automatic and manual emergency warning systems Fire Alarm Type: _____
[]	[]	[]	SS 3 Electromagnetic or automatic doors or windows <input type="checkbox"/> SS 3 / 1: Automatic doors <input type="checkbox"/> SS 3 / 2: Access controlled doors <input type="checkbox"/> SS 3 / 3: Interfaced fire or smoke doors or windows
[]	[]	[]	SS 4 Emergency lighting systems
[]	[]	[]	SS 5 Escape route pressurisation systems
[]	[]	[]	SS 6 Riser mains
[]	[]	[]	SS 7 Automatic back-flow preventers
[]	[]	[]	SS 8 Lifts, escalators, or travelators or other systems for moving people or goods within building <input type="checkbox"/> SS 8 / 1: Passenger carrying lifts <input type="checkbox"/> SS 8 / 2: Service Lifts <input type="checkbox"/> SS 8 / 3: Escalators and moving walks
[]	[]	[]	SS 9 Mechanical ventilation or air conditioning systems
[]	[]	[]	SS 10 Building maintenance units
[]	[]	[]	SS 11 Laboratory fume cupboards
[]	[]	[]	SS 12 Audio loops or other assistive listening systems <input type="checkbox"/> SS 12 / 1: Audio loops <input type="checkbox"/> SS 12 / 2: FM radio frequency systems and infrared beam transmission systems
[]	[]	[]	SS 13 Smoke control systems <input type="checkbox"/> SS 13 / 1: Mechanical smoke control <input type="checkbox"/> SS 13 / 2: Natural smoke control <input type="checkbox"/> SS 13 / 3: Smoke curtains

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Added	Removed	Existing	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	SS 14 Emergency power systems for, or signs relating to, a system or feature specified in any clauses.1-13 <input type="checkbox"/> SS 14 / 1: Emergency power systems <input type="checkbox"/> SS 14 / 2: Signs
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	SS 15 Other fire safety systems and features <input type="checkbox"/> SS 15 / 1: Systems for communicating spoken information intended to facilitate evacuation <input type="checkbox"/> SS 15 / 2: Final exits <input type="checkbox"/> SS 15 / 3: Fire separations <input type="checkbox"/> SS 15 / 4: Signs for communicating information intended to facilitate evacuation <input type="checkbox"/> SS 15 / 5: Smoke separations
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	SS16 Cable cars

Use Group: _____

Maximum Occupants: _____

Notes:

