

RURAL TRAVEL FUND

2022-2023 GUIDELINES



CONTENTS OF GUIDELINES

1)	Background	page 3
2)	The Fund Detail	page 3
3)	Sport NZ Strategic Direction	page 3
4)	Sport NZ Priorities 2022-2023	page 4
5)	Amended Rural Travel Fund Application Form	page 4
6)	Survey	page 4
7)	Sport NZ Other Funding Streams	page 4
8)	Eligible teams	page 4
9)	Eligible travel	page 4
10)	Accountability for funding	page 5
11)	Goods and services tax (GST)	page 5
12)	Return of unspent funding	page 5
13)	Further information	page 6
14)	FAQs	page 7

GUIDELINES

1) Background

The Sport NZ Rural Travel Fund (RTF) was established in 2003 with the purpose being to “remove the barrier of cost to participation for those in rural communities”. In 2021-22 the RTF was allocated across 35 ‘provincial’ TAs in Aotearoa.

2) The Fund - Detail

The Rural Travel Fund (RTF) will be administered on Sport NZ’s behalf by the thirty-five eligible Territorial Authorities (TAs) across Aotearoa. These guidelines apply for the period to 30 June 2023.

The RTF is to provide quality sport opportunities and experiences for tamariki (children aged 5-11) and rangatahi (young people aged 12-18). We would ask that the TAs receiving RTF consider how they place an emphasis on providing sport experiences for:

- Girls and young women aged 5-18; and/or
- Disabled tamariki (5-11) and rangatahi (12-18)

In 2020-21 Sport NZ will allocate \$445,000 to the 35 eligible TAs for distribution into their communities.

3) Sport New Zealand Strategic Direction 2020-2032

In mapping our strategic direction to 2032, Sport New Zealand have introduced a new vision and purpose.

Our Purpose

To contribute to the wellbeing of everybody in Aotearoa New Zealand by leading an enriching and inspiring Play, Active Recreation and Sport system

Our Vision

Every Body Active

We will be seeking more information from you around isolated communities need by conducting a survey for territorial authorities to complete. Sport NZ will then undertake a review of the survey results and this will determine how the Rural Travel Fund post 2021 could be better aligned and utilised to contribute and bring maximum impact to Sport NZ 2020-20-32 Strategic Direction.

4) **Sport New Zealand 2022-23 Priorities**

For 2022-23 our strategic priorities will include:

1. Tamariki and Rangatahi
2. Targeted investment in other populations

Further information on Sport NZ 2023-24 priorities can be found [here](#).

5) **Amended Rural Travel Fund Application Form**

As we are interested in understanding more about how this fund is currently being used within your community, we have adjusted the RTF application form template to seek more data from applicants on gender and disability. Please use this updated form going forward.

6) **Survey**

To seek more information around isolated communities' need and if this is wider than just travel, we will be circulating a survey for territorial authorities to complete. Prior to finalising we would suggest you socialise this within your council, schools, clubs, parents, and young people so that we can get a comprehensive overview of need within your region.

7) **Other Sport New Zealand Funding Streams**

Sport NZ also offer other funding streams such as women and girls, disability and the revised Kiwisport fund. If you are interested in knowing more about these, we suggest that you follow Sport NZ and your local Regional Sports Trust on social media (or sign up to their newsletter) to be kept informed.

8) **Eligible teams**

Applications for funding from the Rural Travel Fund can be made by rural sport club teams and rural school club teams within the Territorial Authority region, with members aged between 5 and 18 years, who require financial assistance with transport costs so that they can participate in local sports competitions.

9) **Eligible travel**

The following criteria will be applied by Territorial Authorities when considering applications for funding made by eligible teams (along with any other criteria that the Authority considers appropriate).

A rural school club team will be eligible for funding if it is participating in a regular local sports competition out of school time, which excludes inter-school and intra-school competitions run during school time.

A rural sports club team will be eligible for funding if it is participating in an organised, regular sports competition through club membership outside of school time.

Please note: Funding will **not** be provided for, and may not be used for, the purpose of travel to **regional** or **national** sports competition.

10) **Accountability for funding**

You must only use the funding for travel costs that arise from the team participating in a local competition, and as agreed with the relevant Territorial Authority.

You must return an accountability form to the Territorial Authority administering your funding that shows how the funding was spent, including by providing proof of purchases made and any receipts.

Please note: Accountability forms must be returned by 30 May 2023. If you do not return your accountability form by the date specified above, it may jeopardise the provision of future funding to your team.

11) **Goods and Services Tax (GST)**

GST registered organisations

If you are a GST registered organisation, the Territorial Authority administering your funding will pay your funding plus GST. You must then account for the GST to the Inland Revenue Department (IRD).

Non-registered GST organisations

If you are not GST registered, the Territorial Authority administering your funding will not add GST to your funding.

12) **Return of unspent funds**

You must return any funds you have not spent as at 30 June 2023 to the Territorial Authority administering your funding.

13) **Further information**

If you have any questions regarding the Rural Travel Fund, there are FAQs at the back of these Guidelines. Sport New Zealand also has a FAQ section on its website at <http://www.sportnz.org.nz/managing-sport/programmes-and-projects/sport-new-zealand-rural-travel-fund>.

If you would like to speak to someone in person, please contact Fiona Ramsay at Sport New Zealand on 021 535 714 or email fiona.ramsay@sportnz.org.nz

14) **FAQs**

Q What is the Sport NZ Rural Travel Fund?

A The Sport NZ Rural Travel Fund is a partnership between Sport New Zealand and Territorial Authorities that assist the development of junior sport in rural communities by providing funding to subsidise travel.

Q Who administers this funding?

A Sport New Zealand provides Rural Travel Funding to Territorial Authorities who administer and allocate the funding in their regions.

Q Can individuals apply for funding?

A No, all applications must come from sport club teams or school club teams. Funding will not be provided to individual players, coaches, or officials for the purpose of travel.

Q How are Territorial Authorities selected to participate in the Rural Travel Fund?

A Sport New Zealand has selected Territorial Authorities based on a formula that takes into account population density. Eligible Territorial Authorities have a population density of less than 10 people per square kilometre.

Q Where can I get an application form?

A Application forms can be obtained from your local Territorial Authority.

Q Who do I contact if I have any questions about the application form or eligibility for funding?

A Contact your local Territorial Authority as they administer this fund on behalf of Sport New Zealand.

Q Who can apply for funding?

A Sport club teams and school club teams within a Territorial Authority that receives Rural Travel Funding, who have members aged between 5 and 19 years, and who meet the Rural Travel Fund eligibility criteria.

Q Our team has applied for funding to help pay for travel expenses to get to National Champs. Are we eligible?

- A No, you are not. Funding is only available for travel to regular, local competition. For example, Saturday morning or weeknight games.
- Q Can we get funding for our school team for a one off or annual inter school competition?
- A No, funding is only available for travel to regular, local competition
- Q How can I find out about the application process for the Rural Travel Fund?
- A Contact your local Territorial Authority for more information.
- Q Who should I contact at Sport New Zealand for more information?
- A Please contact Fiona Ramsay at Sport New Zealand on 021 535 714 or email fiona.ramsay@sportnz.org.nz
- Q Which Territorial Authorities are eligible for Rural Travel Funding?
- A
- Ashburton District Council
 - Buller District Council
 - Carterton District Council
 - Central Hawkes Bay District Council
 - Central Otago District Council
 - Chatham Islands Territory
 - Clutha District Council
 - Far North District Council
 - Gisborne District Council
 - Gore District Council
 - Grey District Council
 - Hurunui District Council
 - Kaikōura District Council
 - Kaipara District Council
 - Mackenzie District Council
 - Marlborough District Council
 - Ōpōtiki District Council
 - Ōtorohanga District Council
 - Queenstown-Lakes District Council
 - Rangitikei District Council
 - Ruapehu District Council

- Selwyn District Council
- South Taranaki District Council
- South Wairarapa District Council
- Southland District Council
- Stratford District Council
- Tararua District Council
- Tasman District Council
- Taupō District Council
- Waimate District Council
- Wairoa District Council
- Waitaki District Council
- Waitomo District Council
- Westland District Council
- Whakatāne District Council